

February 11, 2013

Writing across the Curriculum Committee

12 noon

Board Room, Building 1

Chair: Jon Elmore

Vice-chair: Sandra Pinkham

Secretary: Pat Walker

Members Attending: Jon Elmore, Jay Sullivan, Sandra Pinkham, Becky Leach, Sherry Glover, Mike Davis, Cynthia King, Pat Walker

Members Absent: none

Minutes from Meeting February 11, 2013

Agenda Item

Presenter: Jon Elmore

I. SAC's liaison

- Jon Elmore introduced Jay Sullivan as the interim SAC's liaison now that Wesley Beddard has moved to the System Office.

II. Review of progress from last semester

- Jon reviewed our progress from last semester, and we are on target for
 - developing a consistent and accountable system to collect, manage, and analyze data to inform best writing practices. A person was hired and began work about three weeks ago and is working to get the data management caught up.
 - reevaluating the current staff positions of the Writing Center to lead and implement our goals. The Writing Center is now adequately staffed to meet our goals.
 - The lead tutor position is now full time.
 - A part-time data entry specialist has been hired.
 - The Administrative Council has approved a summer contract for the Writing Center Director.
- The WAC Committee is still working toward the goal to develop the faculty's increased ability to design, implement, and assess student writing across the curriculum.

III. Establish our goals for the balance of this academic year

- Jon outlined our goals for the remainder of this semester
 - Continue to work toward the goal to develop the faculty's increased ability to design, implement, and assess student writing across the curriculum.
 - We do need more faculty autonomy and participation in the writing components in courses. Jon is working with Terri Van Sickle, Mike Davis and Dixon Boyles to develop faculty training.
 - Currently ten writing intensive courses are in place, and any student who goes through a curriculum will have taken at least one of these courses.
 - Our QEP standard 2.12 requires additional work.
 - We have data collected from six of ten courses in the spring of 2012, and the data is being processed.
 - Data from the 2012-2013 academic year will be processed this summer (2013).
 - Data from the 2013-2014 academic year will be processed next summer (2014).
 - QEP standards 2.9, 3.4.2, and 3.4.9 need language written into them concerning the Writing Center. The language will be written by

- Sherry Glover – section 2.9
- Becky Leach - 3.4.2
- Cynthia King – 3.4.9

Saundra Pinkham will coordinate the efforts so that the language can be presented for committee approval at our next meeting.

IV. The committee will meet again on Monday, April 8, 2013, at noon.

Minutes approved by email 2/21/13